



# MID VALLEY SCHOOL DISTRICT

## Additional Salary Request

Masters Equivalence shall not be accepted or recognized for the purpose of categorical movement from Bachelors to Masters level for all new employees. Credit recognition for the purpose of categorical movement from Masters to Masters plus 30 column must be related to the individual's professional assignment and must be pre-approved by Administration.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**I am applying for salary at level:**

Masters

Masters +30

Present Assignment: \_\_\_\_\_ Work Location: \_\_\_\_\_

**Degree Earned**

Institution	City & State	Degree	Major Field of Study	Conferred/Award Date

**Credit Hours Beyond Degree**

Institution	Course Title	Dates Completed	Hours/Credits Earned

TOTAL: \_\_\_\_\_

I attest that the information that I have supplied is true and accurate:

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use only:**

- Approved
- Disapproved

Superintendent: \_\_\_\_\_  
\_\_\_\_\_

Salary: \_\_\_\_\_ Pay Step: \_\_\_\_\_

Payment will reflect in your \_\_\_\_\_ paycheck.

- Masters
- Masters +30

Date: \_\_\_\_\_

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_