



MID VALLEY SCHOOL DISTRICT

Additional Salary Request

Masters Equivalence shall not be accepted or recognized for the purpose of categorical movement from Bachelors to Masters level for all new employees. Credit recognition for the purpose of categorical movement from Masters to Masters plus 30 column must be related to the individual's professional assignment and must be pre-approved by Administration.

Name: _____ Date: _____

I am applying for salary at level:

Masters

Masters +30

Present Assignment: _____ Work Location: _____

Degree Earned

| Institution | City & State | Degree | Major Field of Study | Conferred/Award Date |
|-------------|--------------|--------|----------------------|----------------------|
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Credit Hours Beyond Degree

| Institution | Course Title | Dates Completed | Hours/Credits Earned |
|-------------|--------------|-----------------|----------------------|
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TOTAL: _____

I attest that the information that I have supplied is true and accurate:

Employee Signature: _____ Date: _____

For Office Use only:

- Approved
- Disapproved

Superintendent: _____

Salary: _____ Pay Step: _____

Payment will reflect in your _____ paycheck.

- Masters
- Masters +30

Date: _____

Authorized by: _____ Date: _____