

REGULAR SCHOOL BOARD MEETING – March 16, 2016**PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

The Regular School Board Meeting of the Mid Valley School District was held on Wednesday, March 16, 2016, at 7:00PM in the Mid Valley Secondary Center.

ROLL CALL:	PRESENT:	Mr. Rick Barone, Mr. Paul Macknosky, Mr. Peter Kolcharno, Mr. Gerald Luchansky, Mr. Daniel Lane, Mrs. Joanne Pesota, Mrs. Mary Ruth Tanner, Mr. Steven Vituszynski
	ABSENT:	Ms. Donna Dixon

Motion by Mr. Barone seconded by all board members to appoint Mr. Patrick Sheehan as acting secretary due to the absence of Ms. Donna Dixon. **8-0**

Placement of Addendum Item(S) on Agenda – If Applicable

Motion by Mr. Paul Macknosky seconded by Mr. Gerald Luchansky to place the following item(s) on the agenda for consideration/action by the Board of School Directors: **8-0**

1. UGI Electric Service
2. UGI Gas Service

**Peter Kolcharno did not believe Section 5 – Item D should be on the agenda. He also thought the item was not going to be placed on the agenda. Gerald Luchansky stated the Board was informed of the motion in question prior to the Board Meeting. Paul Macknosky made correction on agenda regarding Section 5; Letter C should be placed by Policies-First Reading and for each subsequent motion to be followed accordingly.*

RECOGNIZE VISITORS & ENTERTAIN QUESTIONS FROM THE FLOOR REGARDING AGENDA ITEMS

► Thomas Lynn, 11th Grade Student from Scranton Prep introduced himself and stated that he was there observing the Board Meeting for a Class requirement.

APPROVAL OF MINUTES

Motion by Mrs. Joanne Pesota seconded by Mrs. Mary Ruth Tanner to approve the minutes of the regular school board meeting of February 17, 2016, as submitted. **8-0**

I. PRESENTATIONS

None

F. MOU- MVESP Holidays Agreement

Motion by Mr. Paul Macknosky seconded by Mrs. Mary Ruth Tanner to approve the MOU-MVESP Holidays Agreement. **8-0**

III. CURRICULUM & INSTRUCTIONA. Field Trip Request(s)

Motion by Mr. Gerald Luchansky seconded by Mr. Paul Macknosky to approve the Field Trip request(S), as presented below. **8-0**

Requested By & Purpose	Period
Graphic design/broadcast – Janelle Phillips – keystone college	March 17, 2016 8:00 am – 2:30 pm
K'nex Challenge – Bill Buza – Johnson College	March 21, 2016 9:00 AM – 1:30 PM
Drama Club - Patricia Powell – WBRE Live performance of tv and interviewing students about the performance of Oklahoma	march 30, 2016 1:45 pm – 4:30 pm
Art Students – Rebecca Rabel – Everhart Museum	April 4, 2016 9:45 am – 12:15 pm
Mock Trial – Amanda Forgione – Lackawanna County Court House	April 8, 2016 9:00 am – 2:00 pm
HS Student Council – Michelle Higgins – North Pocono MS – Annual Conference	May 13, 2016 7:45 AM – 1:45 PM

IV. BUILDING & GROUNDSA. Facilities' Utilization Request(s)

Motion by Mr. Gerald Luchansky seconded by Mr. Paul Macknosky to approve the facilities' utilization request(s), as presented below. **8-0**

Requested By & Purpose	Facilities	Period
Track & Field – Cindy Sholtes – Cookie Walk	HS Lobby	March 26, 2016 10:00 AM – 12:00 PM
MS Student Council/SADD – sherry Zielinski - Lock in for 7 & 8th gr. students	hs café, gym, auditorium	April 30, 2016 10:00 pm – 6:00 am
American cancer society – Ryan Schofield – relay for life	track & field house	may 21-22, 2016 noon Saturday – noon Sunday
Kelly patrick school of dance – Kelly patrick – dance recital	auditorium	June 3-5, 2016 Friday – 3:00 pm Saturday- 9:00 am – 12:00 pm Sunday – 11:30 AM – 4:00 PM

8913

Gina Tomassoni School of Dance – Gina Tomassoni – Dance Recital	Auditorium	June 24-26, 2016 Friday – 10:00 am – 1:00 PM Saturday – 8:00 AM – 4:00 PM Sunday – 4:00 PM – 9:30 PM
---	------------	---

V. BOARD BUSINESS & POLICY

A. Drivers’ Lists 2015-2016 SY – Contracted Student Transportation Services

Motion by Mrs. Mary Ruth Tanner seconded by Mr. Peter Kolcharno to approve the Drivers’ List as submitted for the 2015-2016 school year. **8-0**

B. Appointment of Delegate Representative – Lackawanna County Tax Collection Commission

Motion by Mrs. Joanne Pesota seconded by Mr. Daniel Lane to appoint Mr. Paul Macknosky as the Delegate Representative of the Mid Valley School District to Lackawanna County Commission. **8-0**

C. Policies – First Reading

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to adopt the following Policies – First Reading. **8-0**

<u>Policy#</u>	<u>Policies</u>
209.1	Food Allergy Management
216.1	Supplemental Discipline Records
252	Dating Violence
301	Creating a Position
302	Employment of Superintendent – Assistant Superintendent
305	Employment of Substitutes
306	Employment of Summer School Staff
307	Student Teachers – Interns
308	Employment Contract – Board Resolution
309	Assignment and Transfer
310	Abolishing a Position
311	Suspensions – Furloughs
312	Performance Assessment of Superintendent – Assistant Superintendent
313	Evaluations of Employees
314.1	HIV Infection
314	Physical Examination
316	Non-tenured Employees
317.1	Educator Misconduct
317	Conduct – Disciplinary Procedures
318	Penalties for Tardiness
319	Outside Activities
320	Freedom of Speech in Non-school Settings
321	Political Activities

322	Gifts
323	Tobacco Use
324	Personnel Files
325	Dress and Grooming
326	Complaint Process
327	Management Team
328	Compensation Plans – Salary Schedules
330	Overtime
331	Job Related Expenses

D. Grievance #16-1

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to deny Grievance #16-1. **7-0-1**

* Mr. Kolcharno abstained.

E. Head Start Supplemental Assistant Program Contract

Motion by Mrs. Mary Ruth Tanner seconded by Mrs. Joanne Pesota to accept the Head Start Supplemental Assistant Program (HSSAP) contract for the 2016-2017 school year beginning July 1, 2016 and ending June 30, 2017. **8-0**

F. NEIU General Operating Budget

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to approve general operating budget of the Northeastern Educational Intermediate Unit #19 for the fiscal year July 1, 2016 to June 30, 2017 in the amount of \$3,638,581.00; of which the Mid Valley School District's projected share is \$41,122.52, an increase from the prior year of \$0.00. **8-0**

G. DeHey McAndrew – Contract Renewals – IRC 403 (b) Salary Reduction Plan

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to recommend approval to accept the Letter of Engagement with DeHey McAndrew L.L.C. for 'IRC 403 (b) Salary Reduction Plan Administrative Services and Common Remitter' at a fixed rate of \$3,675.00 and \$1.59/per Contributor per payroll period for the timeframe: January 1, 2016-December 31, 2016. **8-0**

H. DeHey McAndrew – Contract Renewals – IRC 403 (b) Post Severance Plan

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to recommend approval to accept the Letter of Engagement with DeHey McAndrew, L.L.C. for Administration for IRC 403 (b) Post Severance Plan at a fixed rate of \$2,675.00 and \$1.59/per associated Retiree per year for the timeframe: January 1, 2016 – December 31, 2016. **8-0**

8915

I. DeHey McAndrew – Contract Renewals – Consultative Retainer

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to recommend approval to accept the Letter of Engagement with DeHey McAndrew, L.L.C. for 'Consultative Retainer' at fixed fee of \$2,275 for the timeframe: January 1, 2016 – December 31, 2016. **8-0**

J. TRAN Quotes Approval

Motion by Mr. Steven Vituszynski seconded by Mr. Paul Macknosky to authorize the Business Consultant, Albert B. Melone Co., to solicit quotes for a 2016-2017 tax revenue anticipation note. **8-0**

K. Contract Agreement for Local Auditing Service

Motion by Mr. Gerald Luchansky seconded by Mrs. Mary Ruth Tanner to Approve a contract agreement with Brian T. Kelly & Associates, Certified Public Accountants, to provide local auditing services for the Mid Valley School District for a 5 year period, starting June 30, 2016 and ending June 30, 2021. The annual fee for services provided is \$18,900.00 per year. **8-0** *Paul Macknosky stated Brian T. Kelly & Associates, Certified Public Accountants has been the District Auditors for the past 6 years and have not increased their fees and the rate is a flat rate for the next 5 years.

L. UGI Services

1.) Electrical Service

Motion by Mr. Paul Macknosky seconded by Mr. Daniel Lane to approve the contract between the Mid Valley School District and UGI Services, LLC ("UGIES") for the period of May 2016 to May 2018, for securing the purchase of electricity within a 1% change in rate subject to solicitor review and approval. **8-0**

2.) Gas Service

Motion by Mr. Paul Macknosky seconded by Mr. Gerald Luchansky to approve the contract between the Mid Valley School District and UGI Services, LLC ("UGIES") for the period of May 2016 to April 2018, for securing the purchase of natural gas within a 1% change in rate subject to solicitor to solicitor review and approval. **8-0**

**Val Ellensburg from the Albert B. Melone Co., described services and agreement with UGI to lock in rates. Steve Vituszynski questioned if there are is current contract and what we get out of them. Atty. Donald Dolan stated this is a month to month agreement.*

VI. BUSINESS AFFAIRS

A. Authorize Payments of Bills

Motion by Mrs. Ruth Tanner seconded by Mrs. Joanne Pesota to approve the list of bills payable March 2016, as submitted, and to attach a copy of the same in the minutes. **8-0**

B. Reports1.) Treasurer's Report

Motion by Mrs. Mary Ruth Tanner seconded by Mrs. Joanne Pesota to approve the list of bills payable March 2016, as submitted, and to attach a copy of the same in the minutes. **8-0**

2.) List of Checks Received

Motion by Mrs. Mary Ruth Tanner seconded by Mr. Steven Vituszynski that list of checks received be approved and posted and placed in the proper accounts. **8-0**

3.) Activity Report

Motion by Mr. Steven Vituszynski seconded by Mr. Peter Kolcharno that the Activity Fund Report be approved as posted, and to attach a copy of same in the minutes. **8-0**

4.) Cafeteria Report

Motion by Mrs. Mary Ruth Tanner seconded by Mr. Peter Kolcharno that the Cafeteria report is approved as posted, and to attach a copy of same in the minutes. **8-0**

VII. INFORMATIONAL

Kelsi Collins – 90 Observational Hours – HS Nurse- University of Scranton
Amy Decker – ESL Observation – Mr. Antonetti -Wilkes University

VIII. MEETINGS HELD

March 1, 2016 – 4:00 PM – Executive Session Held- Negotiations

March 8, 2016 - 5:00 PM – Executive Sessions Held - Negotiations

March 9, 2016 – 6:00 PM – Work Session
7:00 PM - Executive Session

8917

IX. SCHEDULED MEETINGS

April 13, 2016 – Work Session - 6:00 PM – District Board Room

April 20, 2016 – Regular School Board Meeting - 7:00 PM
Held at CTC and Tour of CTC will be held following the meeting.

X. UPCOMING EVENTS

March 16 @ 7 PM- 2nd Grade Musical –Elementary Center

March 20 @ 5-8 PM – Boys Basketball Banquet at Fiorelli's

March 22-28 – Spring Break

March 30 & 31 – Kindergarten Registration

April 8 & 9 @ 7 PM - MV Secondary Center Drama Club Production of Oklahoma

April 12 @ 6-8 PM –MV Secondary Center - Transition Program Parent Information Night

April 28-30 @ 7 PM - Elementary Drama Club Production of Alice in Wonderland

April TBD – Title I Parent Night

XI. CORRESPONDANCE

None

ADJOURNMENT

Motion by Mrs. Mary Ruth Tanner seconded by Mr. Paul Macknosky to adjourn at 7:30. **8-0**

Mr. Patrick Sheehan, Superintendent, Acting Secretary