

Regular School Board Meeting – June 21, 2017

PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE

The Regular School Board Meeting of the Mid Valley School District was held on Wednesday, June 21, 2017 at 7:15 PM at the Mid Valley Secondary Center – Board Room.

ROLL CALL: PRESENT: Mr. Rick Barone, Mr. Paul Macknosky, Ms. Donna Dixon,
Mr. Peter Kolcharno, Mr. Daniel Lane, Mr. Gerald Luchansky,
Ms. Donna Dixon, Mr. Gerald Luchansky, Mr. Steven Vituszynski

Mr. Barone announced that there was an executive session held prior to the meeting at 6PM.

PLACEMENT OF ADDENDUM ITEM(S) ON AGENDA – IF APPLICABLE

None

RECOGNIZE VISITORS & ENTERTAIN QUESTIONS FROM THE FLOOR REGARDING AGENDA ITEMS

None

APPROVAL OF MINUTES

MOTION by Mrs. Mary Ruth Tanner seconded by Mr. Dan Lane to approve the minutes of the special school board meeting on May 12, 2017 and the regular school board meeting of May 17, 2016 as submitted. **9-0**

I. PRESENTATIONS

II. PERSONNEL

A. Resignations

Motion by Mr. Gerald Luchansky seconded by Mr. Peter Kolcharno to accept the resignation notices submitted by the staff members listed below. **9-0** ***Mrs. Tanner thanked them for their service.*

Staff Members	Position	Notice	Effective Date
Michelle Higgins	Student Council Advisor	Resignation	May 25, 2017
Amanda Forgione	Mock Trial Advisor	Resignation	June 2, 2017
Lori Killino	Football Cheerleading Advisor	Resignation	June 3, 2017
Bernadette Schumacher	Junior High Soccer Coach	Resignation	June 5, 2017
Suzanne Piorkowski	Asst. Junior High Soccer Coach	Resignation	June 13, 2017
Joe Bour	Assistant Football Coach	Resignation	May 22, 2017

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B. Staffing

MOTION by Mrs. Mary Ruth Tanner seconded by Mr. Dan Lane to authorize the personnel actions listed below and the terms associated with same. Applicants who have not provided the required clearances are deemed to be provisional for the period allowed by law; a provisional appointment will convert automatically to permanent provided the aforesaid reports are supplied during the provisional period, otherwise the appointment will become null and void. **ROLL CALL 9-0**

- ➡ Action #1: Appointment
Appointee: Tom Smith
Position: Asst. Football Coach
Salary: \$2,956.00
Effective Date: 2017-2018 SY

- ➡ Action #2: Appointment
Appointee: McKenzie Runco
Position: Football Cheerleading Advisor
Salary: \$2,463.00
Effective Date: 2017-2018 SY

- ➡ Action #3: Appointment
Appointee: Kourtney Kordish
Position: Asst. Girls Soccer Coach
Salary: \$1,808.00
Effective Date: 2017-2018 SY

- ➡ Action #4: Appointment
Appointee: Courtney Comonie
Position: Drill Team Advisor
Salary: \$1,724.00
Effective Date: 2017-2018 SY

- ➡ Action #5: Appointment
Appointee: Chad Vinansky
Position: Supervisor of Student Services
Salary: Act 93 - Salary and Benefits to transfer
Effective Date: July 1, 2017

- ➡ Action #6: Appointment
Appointee: Sarah Jackson Davis
Position: STEM Teacher
Salary: CBA Step 4 M+30 \$48,251
Effective Date: August 28, 2017

C. Job Description – Supervisor of Student Services

Motion by Mr. Peter Kolcharno seconded by Mrs. Joanne Pesota to accept the attached Job Description for the Supervisor of Student Services. **9-0**

D. Change of Status

Motion by Mr. Paul Macknosky seconded by Mr. Gerald Luchansky to convert the employment position of Dennis Fedorchak from substitute Maintenance Staff to Part-Time Maintenance Staff at the salary of \$12.00 per hour, effective July 1, 2017. **9-0**

E. Memorandum of Understanding

Motion by Mr. Paul Macknosky seconded by Mr. Peter Kolcharno to approve the attached Memorandum of understanding with the MVESPA pertaining the Part-Time Maintenance position. **9-0**

F. Volunteers

Motion by Mr. Gerald Luchansky seconded by Mrs. Joanne Pesota to place the individuals listed below on the applicable volunteer list. Contingent upon receipt of all clearances. **9-0**

<u>Name</u>	<u>Position</u>
John Chmielewski	Volunteer Football Coach
Lori Killino	Volunteer Cheerleading Coach
Alexis Killino	Volunteer Cheerleading Coach

G. FMLA/Child Rearing Leave – PS#03/16-17

Motion by Mrs. Mary Ruth Tanner seconded by Mr. Daniel Lane to authorize the Superintendent of Schools to review the request from employee PS#03/16-17 for Child Rearing Leave/Sick Leave and to approve same. **9-0**

H. FMLA/Child Rearing Leave – PS#04/16-17

Motion by Mr. Paul Macknosky seconded by Mr. Dan Lane to authorize the Superintendent of Schools to review the request from employee PS#04/16-17 for Child Rearing Leave/Sick Leave and to approve same. **9-0**

I. FMLA/Child Rearing Leave – SS#07/16-17

Motion by Mrs. Joanne Pesota seconded by Mr. Dan Lane to authorize the Superintendent of Schools to review the request from employee SS#07/16-17 for Child Rearing Leave/Sick Leave and to approve same. **9-0**

J. Appointment of School Physician

Motion by Mr. Dan Lane seconded by Mr. Gerald Luchansky to appoint the following medical professional for the forthcoming 2017-2018 school year in accordance with the terms listed below: **9-0**

Dr. Giovanni Ramos \$10,000 + \$100 for each football game attended

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K. Appointment of Dental Examiner – Public/Non-Public

Motion by Mr. Gerald Luchansky seconded by Mr. Dan Lane to appoint the following Dental examiners for the forthcoming 2017-2018 school year in accordance with the terms listed below: **9-0**

Dental Examiner – Public Schools: Dr. William E. Burdyn	.80¢ per student
Dental Examiner – Non-Public Schools: Dr. Darleen Oleski	.80¢ per student

III. CURRICULUM & INSTRUCTION

A. Lackawanna College – Dual Enrollment Agreement

Motion by Mrs. Joanne Pestoa seconded by Mr. Dan Lane to approve the Dual Enrollment Agreement with Lackawanna College for the 2017-2018 school year. **9-0** ***Mr. Macknosky clarified that they are courses that are offered in the Mid Valley Secondary Center.*

B. Summer Guidance Hours

Motion by Mr. Gerald Luchansky seconded by Mr. Peter Kolcharno to authorize the provision of services by elementary/Secondary Guidance staff for a maximum of 30 hours beyond the contracted work year for the following purposes; Completion of end-of-year placements, scheduling assignments, and start-up activities for the 2017-2018 school year. Compensation to be made in accordance with the CBA rate of \$40/hr. **9-0**

C. Agreement with The Scranton – Lackawanna Human Development Agency (Head Start Program)

Motion by Mrs. Joanne Pesota seconded by Mr. Steven Vituszynski to authorize the Board President and Superintendent of Schools to execute an Agreement with the Scranton-Lackawanna Human Development Agency for the lease of two classrooms in the Elementary Center for the Head Start Program for the 2017-2018 school year. The Scranton-Lackawanna Human Development Agency shall remit the sum of \$750.00 per month for each classroom during the course of the agreement. **9-0** ***On the Question Ms. Dixon stated this is a wonderful addition to our district Helping our students and community.*

D. Title III Consortia – Memorandum of Understanding

MOTION by Mr. Dan Lane seconded by Mr. Gerald Luchansky to approve the Title III Consortia Memorandum of Understanding as per attached for the 2017-2018 school year. **9-0**

E. Meadows – Behavioral Health Agreement

MOTION by Mrs. Mary Ruth Tanner seconded by Mrs. Joanne Pesota to approve the Meadow-Behavioral Health Agreement as per attached for the 2017-2018 school year. **9-0**

F. Student Adjudication – Consent Agreement

Motion by Mr. Gerald Luchansky seconded by Mr. Peter Kolcharno to approve the Student Adjudication – Consent Agreement of SS#06/16-17, as proposed. **9-0**

IV. BUILDING & GROUNDS

A. Facilities' Utilization Request(s)

Motion by Mrs. Joanne Pesota seconded by Mr. Dan Lane to approve the facilities' utilization request(s), as presented below. **9-0**

<u>Requested By & Purpose</u>	<u>Facilities</u>	<u>Period</u>
Throop Booster Club – Chris Chapman	Parking Lots	June 23-25, 2017
Softball League – Michael Piercy	Softball Fields	Summer – Tues/Wed/Thurs

B. ESCO

MOTION by Mr. Gerald Luchansky seconded by Mr. Paul Macknosky to retain the services of Ren Petrauskas as consultant/performance monitor of the District's energy savings project at the rate of \$23.00/hr. Not to exceed \$1,500.00. **9-0**

Mr. Barone, President	Mr. Kolcharno, Treasurer	Mrs. Pesota
Mr. Macknosky, Vice-President	Mr. Lane	Mrs. Tanner
Ms. Dixon, Secretary	Mr. Luchansky	Mr. Vituszynski

V. BOARD BUSINESS & POLICY

A. Policies – First Reading

Motion by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to adopt the following Policies – First Reading. **9-0** *** On the question Mr. Lane confirmed an advertising on school property will be approved by the School Board and Superintendent.*

<u>Policy#</u>	<u>Policies</u>
913.1	Commercial Advertising on School Property

B. Policies – Second Reading – Federal Programs

Motion by Mr. Dan Lane seconded by Mr. Paul Mackosky to adopt the following Policies – Second Reading. **9-0**

<u>Policy#</u>	<u>Policies</u>
203	Immunizations and Communicable Diseases
204	Attendance
246	School Wellness
626	Attachment – Procurement- Federal Programs
808	Food Services

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VI. BUSINESS AFFAIRS

A. 2017-2018 Final Budget

RESOLVED that the Board of School Directors of the Mid Valley School District, Lackawanna County, hereby authorize a final budget for the 2017-2018 School Year of expenditures \$26,354,378 and revenue, \$25,788,979, and further sets a tax rate for the 2017-2018 School Year at 113.2590 mills, which is \$11.33 on each hundred dollars of assessed valuation or taxable property and that the following tax resolutions be enacted without substantial change for the 2017-2018 school year.

The millage passed in this resolution reflects a 0 mill increase for the taxpayers of the Mid Valley School District for the 2017-2018 school year.

1. A Real Estate Transfer Tax of one-half percent
2. A 10% Amusement Tax
3. A \$5.00 Occupational Assessment Tax enacted under Act 511
4. An Earned Income Tax in the amount of ½ of 1% enacted under Act 511.

Motion by Mr. Paul Macknosky seconded by Ms. Donna Dixon that the Budget for the 2017-2018 fiscal year be adopted as presented, and to attach a copy of the same in the minutes. **7-0** ***Mr. Barone and Mr. Lane voted nay.*

B. Albert B. Melone Company

Motion by Mr. Steve Vituzynski seconded by Mr. Paul Macknosky to retain Albert B. Melone Company, C.P.A., as the District's Business Office consultant, at a fixed rate of \$6,760.00 per month, for the period July 1, 2017 through June 30, 2018, contingent upon acceptance of an engagement agreement. **9-0** ***Mr. Vituzynski thanked them for their hard work and the stated the District owes them a huge deal of gratitude.*

C. Homestead/Farmstead Exclusions

Motion by Mr. Paul Macknosky seconded by Mr. Gerald Luchansky to approve the Resolution designed to implement homestead/farmstead exclusions as mandated by Act 1 as posted. **9-0**

D. Government Software Services

Motion by Mr. Dan Lane seconded by Mrs. Joanne Pesota to approve the Government Software Services as printer of tax bills for the 2017-2018 fiscal year. (See Attached) **9-0**

E. Renewal of CSIU Software

Motion by Mr. Gerald Luchansky seconded by Mr. Dan Lane to renew an agreement with CSIU 16 (Central Susquehanna Intermediate Unit) for hosted software services from July 1, 2017 to June 30, 2018. The annual cost to the district is calculated based upon most recent audited PIMS enrollment totals posted on the PDE website. **9-0**

F. Appoint Insurance Broker of Record

Motion by Mr. Paul Macknosky seconded by Mr. Peter Kolcharno to appoint C.C. Young Agency, Inc., Northeastern Insurance & Financial Consultants, and Paoloni Insurance Agency, Inc., as the 2017-2018 Insurance Brokers of Record for the Mid Valley School District in accordance with the coverage's provided the provided year. Insurance coverage's area as follows: automobile, athletic, boiler, group, disability, administrators liability, property, umbrella, school leaders' liability risk, workman's compensation, and bonds for school board secretary, treasurer, and business manager/secretaries' coverages. **9-0**

G. Capital Projects Account

MOTION by Mr. Gerald Luchansky seconded by Mr. Paul Mackosky to authorize District Officials to open a Capital Projects Account with People's Security Bank for the purpose of depository for the ESCO Project Proceeds. **9-0**

H. GASB 45/75

MOTION by Mr. Paul Macknosky seconded by Mr. Dan Lane to approve the consulting services with the Pennsylvania Trust for the GASB 45/75 valuation services to be performed by Conrad M. Siegel, Inc. at a cost estimated at \$6,175.00. This is a 2 year valuation for the fiscal years ending June 30, 2017 and June 30, 2018. **9-0**

I. Authorize Payment of Bills

The Secretary submits the list of bills.

MOTION by Mrs. Joanne Pesota seconded by Mr. Paul Macknosky to approve the list of bills payable May 17, 2017 to June 21, 2017, as submitted, and to attach a copy of the same in the minutes. **9-0**

J. Resolution – Payment of Bills

WHEREAS, the Board of School Director of the Mid Valley School District will not hold a regularly scheduled public meeting during the month of July and is not scheduled presently to meet hereafter until its regularly scheduled meeting to be held on August 16, 2017.

AND WHEREAS, contractual obligation, utility and fixed charge payments are likely to be received, and payments for services provided would otherwise be made prior to the end of July. THEREFORE, BE IT RESOLVED THAT, the Business Office is hereby authorized to make payment for expenses so incurred during the month of July. Any payments so made will be submitted to the Board of School Directors for ratification at the Board's public meeting in August.

MOTION by Mr. Paul Macknosky seconded by Mr. Steven Vituszynski to adopt the above Resolution- Payment of Bills. **9-0**

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K. Reports

1.) Treasurer's Report

Motion by Mrs. Joanne Pesota seconded by Mr. Paul Macknosky to accept the Treasurer's report as posted, and to attach a copy of same in the minutes. **9-0**

2.) List of Checks Received

The Treasurer presents the list of checks received, as posted.

Motion by Mrs. Joanne Pesota seconded by Mr. Paul Macknosky that the list of checks received be approved as posted and placed in the proper accounts. **9-0**

3.) Activity Report

Motion by Mrs. Mary Ruth Tanner seconded by Mr. Dan Lane that the Activity Fund report be approved as posted, and to attach a copy of same in the minutes. **9-0**

4.) Cafeteria Report

Motion by Mrs. Joanne Pesota seconded by Mr. Dan Lane that the Cafeteria report is approved as posted, and to attach a copy of same in the minutes. **9-0**

VII. INFORMATIONAL

VIII. MEETINGS HELD

- ▶ Work Session - Wednesday, June 14, 2017 @ 6 PM
- ▶ Executive Session – Wednesday, June 21, 2017 @ 6PM

IX. SCHEDULED MEETINGS

- ▶ Special School Board Meeting – Thursday, June 29, 2017 @ 6 PM
- ▶ Work Session – Wednesday, August 9, 2017 @ 6 PM- District Board Room
- ▶ Regular School Board Meeting – Wednesday, August 16, 2017 @ 7 PM- District Board Room

X. UPCOMING EVENTS

XI. CORRESPONDENCE

- ▶ Scranton Cultural Center – Marla J. Santomauro, Director of Strategic Initiatives
- ▶ PSBA – John M. Callahan, Assistant Executive Director

ENTERTAIN QUESTIONS FROM THE FLOOR

Adjournment

Motion by Mr. Paul Macknosky seconded by Mr. Daniel Lane to adjourn at 7:45 PM. **9-0**

Ms. Donna Dixon, Secretary